



RECEIVED
AUG 16 2012
TIDEWATER
PROPERTY MGT.

Heritage Complex
2662 Riva Road, 4th Floor
Annapolis, MD 21401

August 13, 2012

Ronald E. Bowen, P.E.
Director, Department of Public Works

SYLVAN SHORES SERVICE CO INC C/O TIDEWATER PRTY MGMT
3706 CRODALL LANE SUITE 105
OWINGS MILLS MD 21117

Re: Sylvan Shores and Forest Addition Petition Project

Dear Property Owner:

As you are aware, the contractor for this project is on site. They are starting with replacing the water lines in the Forest Addition. The Contractor needs signed right of entry forms prior to connecting your property to the new lines. Please return the signed right of entry letters to John Bassford at 2662 Riva Road, MS 7213, Annapolis, MD 21401 The permit fees and the signed installment agreement or deferral application need to be sent to Gail Rash at 2662 Riva Road, MS 7408, Annapolis, MD 21401 at the time of connection or immediately afterward. Please make the check payable to Anne Arundel County and include your property address on the check. Please also make sure that all owners of the property sign the installment agreement.

Your costs are shown on the attached sheet. There are different costs for those with a house on their property than for those with a vacant lot. The costs for those connecting to just water are less than those connecting to both water and sewer.

Enclosed is a right of entry form, an installment agreement form and the deferral application for your use.

If you have any questions, please contact Leslie Campbell at 410-222-7519 or email at lcampbell@aacounty.org

Sincerely,

Financial Services Division
Department of Public Works

SK
Enclosures
Cc: John Bassford, Technical Engineering
Gail Rash, Financial Services Division

Sylvan Shores and Forest Addition Water and Sewer Project
8/10/2012

Owner Costs for County Petition Project

Main Side - Improved

Water and Sewer: If paid in full upfront, which includes permit and water and sewer connection charges - \$32,051.41

If financed: \$1,934 per year for 5 years and \$1,221.00 for years 6-30 plus the permit fee of \$85.

This means \$161.17 per month for 5 years and \$101.75 for years 6-30.

Main Side - Unimproved

Water and Sewer: If paid in full upfront - \$21,966.41

If financed: \$952.48 per year for 30 years.

This means \$79.37 per month.

Forest Side - Improved

Water: If paid in full upfront, which includes permit and water connection charges - \$ 17,221.30

If financed: \$717.60 per year for 30 years plus the permit fee of \$55.

This means \$59.80 per month.

Forest Side - Unimproved

Water: If paid in full upfront - \$10,566.30

If financed: \$449.08 per year for 30 years.

This means \$37.42 per month.

RIGHT OF ENTRY

CONTRACT NUMBER: S-803801 / W-803701		Date:
A Right of Entry is hereby granted, to enter upon the real property of:		
Owner (<i>print</i>):	Co-Owner (<i>print</i>):	
Owner (<i>signature</i>):	Co-Owner (<i>signature</i>):	
Property ID (<i>address, Map ID</i>):		
Subdivision/City/Town/County:		
Maryland	Zip Code:	Telephone Number: ()
RECITALS		
<p>This Right of Entry is for the purpose of permitting Schummer (Contractor) to construct, repair, or rehabilitate a water supply and sewerage system to serve the property described above (hereinafter referred to as the "Property") owned and/or managed by Owner. Owner is desirous of obtaining water and sewer service to the Property and in furtherance, thereof, Owner will allow the Contractor to enter upon the Property to construct, repair, or rehabilitate the water and sewer systems. The parties agree that this Right of Entry will remain in full force and effect until the repair, or rehabilitation, is complete, which is not to exceed _____ days, beginning with the date of this signature.</p> <p>NOW, THEREFORE, in consideration of the mutual promises herein stated, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:</p> <ol style="list-style-type: none"> 1. Upon execution hereof, the Contractor is granted a right of ingress, egress, and entry into, upon, and over the Property for the purposes of constructing, repairing, or rehabilitating the water and sewer system including but not limited to the storage of tools and equipment necessary for the project. This Right of Entry shall be construed to include authorization for access and occupancy onto the Property. 2. Any tools, equipment or other materials used in the construction, repair, or rehabilitation will remain the property the Contractor. 3. Following construction, repair, or rehabilitation of the water and sewer systems, the Contractor agrees to restore the Property to substantially the same condition, except for the water and sewer structures and/or appurtenances constructed within the Property, as of the date of this Right of Entry. 4. Following construction, repair, or rehabilitation of the water and sewer systems, Owner will be solely responsible for all maintenance, repair or operation of the water and sewer supply to and on the Property. 5. This Right of Entry may not be amended, altered, or modified except in writing executed by all of the parties hereto. 6. This Right of Entry shall be governed by and interpreted in accordance with the laws of the State of Maryland. 		
Contractor	Property Owner(s)	
Contractor's Signature:	Owner's Signature:	

Anne Arundel County, Maryland

Sylvan Shores and Forest Addition
Residential Installment Payment Plan

Property located at _____

Owner(s) mailing address _____

Phone Number _____

Installments, and the interest thereon, shall constitute liens on the property charged until paid and any such installment not paid within sixty (60) days of its billing date shall, at the option of the Controller, cause the entire unpaid balance to be immediately due and payable. The lien of such unpaid installments shall be subordinate only to the lien of State and County taxes and special benefit assessments and payment thereof shall be enforced at the same time and in the same manner as such taxes and assessments. Upon the institution of any foreclosure or tax sale proceedings or title transfer by deed as a result of sale, with respect to a property subject to a lien for such installments, the unpaid balance thereof shall become immediately due and payable.

Five (5) Year Installment Plan – Wastewater User Connection Charge

I/We elect to pay the wastewater connection charge plus interest at 1.6% per year, in annual installments. Full payment is to be made within five (5) years from the date of application for connection.

Improved Property only

Wastewater User Connection Charge of \$ \$3,400. The annual payment will be \$713.00.

Thirty (30) Year Installment Plan

I/We agree to pay the following water capital facility connection charges and water user connection charges plus interest at 1.3374% per year in annual installments. Payment is to be made in thirty (30) annual installments, starting January 1 of the calendar year after connection.

Improved Property Only

Water Capital Facility Connection Charge of \$4,500.00 and the Water User Connection Charge of \$2,100.00. The annual payment will be \$268.52.

Thirty (30) Year Installment Plan

Improved and Unimproved property only

Water and Wastewater per property cost for project of \$952.48 per year.

Water per property cost for project of \$449.08 per year.

Owner(s) Signature(s) _____

_____ Date

FOR OFFICE USE ONLY

Tax Index No. _____

Permit No. _____

() Property Owner(s) Name and Address agree with the Tax Rolls.

Date: _____

Date: _____

Verified by: _____

Distribution: Original – Finance, Copy – Dept of Public Works, Copy – Owner

Effective 7/1/12 THROUGH Project Completion



Residential Application For Utility Deferment

OFFICE OF FINANCE
Utility Billing and Customer Service
P. O. Box 2700, MS 1103
Annapolis, MD 21404

Please print

RESIDENT 1 (OWNER)	LAST NAME	FIRST NAME	MIDDLE INITIAL
	ADDRESS		
	DATE OF BIRTH	SOCIAL SECURITY NUMBER	TELEPHONE NUMBER
RESIDENT 2	LAST NAME	FIRST NAME	MIDDLE INITIAL
	ADDRESS		
	DATE OF BIRTH	SOCIAL SECURITY NUMBER	TELEPHONE NUMBER
IF OTHERS RESIDE ON PROPERTY (WHO DO NOT PAY RENT) LIST ON A SEPARATE SHEET			

1. Location of property _____
2. Is any portion of this property used as a business or rental property? _____ If yes, attach explanation.
3. COMPLETE THIS SECTION IF THE DEFERMENT REQUEST IS BASED ON AGE AND INCOME.

STATEMENT OF YEARLY INCOME								
	RESIDENT 1	RESIDENT 2	OTHER RESIDENTS		RESIDENT 1	RESIDENT 2	OTHER RESIDENTS	
WAGES	\$	\$	\$	ALIMONY	\$	\$	\$	
GIFTS	\$	\$	\$	US CIVIL SERV.	\$	\$	\$	
RENTS	\$	\$	\$	ANNUITIES*	\$	\$	\$	
SOCIAL SEC	\$	\$	\$	WELFARE	\$	\$	\$	
DIVIDENDS*	\$	\$	\$	PENSION*	\$	\$	\$	
INTEREST	\$	\$	\$	OTHER SOURCES*	\$	\$	\$	
* PLEASE DEFINE - USE EXTRA SHEET FOR EXPLANATION						TOTAL GROSS INCOME		\$

4. COMPLETE THIS SECTION IF THE DEFERMENT REQUEST IS BASED ON A FINDING OF PERMANENT AND TOTAL DISABILITY. ATTACH PROOF FOR ANY CHECKED BOXES.

APPLICANT IS RECEIVING DISABILITY BENEFITS FROM:			
<input type="checkbox"/> SOCIAL SECURITY ACT <input type="checkbox"/> UNITED STATES CIVIL SERVICE COMMISSION	<input type="checkbox"/> VETERAN'S ADMINISTRATION <input type="checkbox"/> RAILROAD RETIREMENT ACT		

I/We the undersigned, do hereby declare under the penalties of perjury that this application has been examined by the undersigned, and that the statements made in answer to the foregoing questions are full and true to the best of the knowledge and belief of the undersigned.

I/We the undersigned, also understand that the completion of this application authorizes the Controller of Anne Arundel County to verify the adjusted gross income as reported on my/our last Maryland State Income Tax Return.

OWNER SIGNATURE (RESIDENT #1)	DATE	SIGNATURE (RESIDENT #2)	DATE
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FOR OFFICE USE

PROPERTY ACCOUNT NUMBER _____	DATE _____	
REVIEWED BY: _____	TAX VERIFIED BY: _____	TOTAL AMOUNT OF LIEN TO DATE
APPROVED BY: _____	LIEN RECORDED BY: _____	

Anne Arundel County offers a deferment from paying water/wastewater User Connection Charge(s), Capital Facility Connection Charge(s), and Front Foot Benefit Assessment Charge(s) until the sale or title transfer of the property. During the period of deferment, the charges remain a lien on the property. At the time of sale or title transfer of the property, the full amount of the deferred charges shall be due and payable.

ELIGIBILITY REQUIREMENTS:

- 1 The property must be a single-family dwelling.
- 2 The applicant must be the property-owner and the dwelling must be his/her principal residence.
- 3 The applicant must be either:
 - (a) 60 years of age or older, the surviving spouse of an owner of the property who was at least 60 years of age at his/her death; or
 - (b) Receiving disability benefits as a result of a finding of permanent and total disability under the Social Security Act, the United States Civil Service Commission, the Veteran's Administration, or the Railroad Retirement Act. A claim letter from the applicable agency to verify disability is required and should be submitted with this application.
- 4 The combined gross income of all homeowners and all persons actually residing in the dwelling (except those paying rent, and the rental income has been reported on this application) cannot exceed:

<u>Household Size (person)</u>							
1	2	3	4	5	6	7	8
\$45,500	\$52,000	\$58,500	\$65,000	\$70,200	\$75,400	\$80,600	\$85,800

- 5 Combined gross income means the total income from all sources, whether or not included as income for federal or state tax purposes, including but not limited to: benefits under the Social Security Act, the United States Civil Service Commission, the Veteran's Administration, or the Railroad Retirement Act, gifts in excess of \$300, alimony, support money, non-taxable strike benefits, public assistance received in cash grants, pensions or annuities, unemployment insurance benefits and workman's compensation benefits. Also included is the net income received from business, rental, or other endeavors, but a loss from these endeavors shall not be deducted.
- 6 An application need not be filed each year. Once the deferment is granted it will continue annually, as long as the applicant owns and occupies the dwelling.

ATTENTION

APPROVAL OF THE DEFERMENT DOES NOT EXCUSE THE PROPERTY OWNER FROM THE REQUIREMENT TO CONNECT TO THE PUBLIC UTILITY SYSTEM OR TO PAY QUARTERLY WATER/WASTEWATER USAGE FEES.

RECORDS ARE AUDITED PERIODICALLY TO ENSURE CONTINUED ELIGIBILITY.